

**MINUTES  
BOROUGH OF FOLSOM  
RE-ORGANIZATION MEETING  
JANUARY 7, 2014**

**MEETING CALLED TO ORDER AT 6:47PM**

**SALUTE TO THE FLAG**

**OPENING STATEMENT:** Adequate notice of this meeting has been given in accordance with the Open Public Meetings Act, pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.

**INVOCATION: Folsom Resident Sue Chille**

Frank Raso welcomed everyone to Folsom's Reorganization meeting

**ADMINISTERING OATHS OF OFFICE:**

Surrogate James Curcio administered the Oath of Office to:  
Mayor Louis DeStefano

Sheriff Frank Balles administered the Oath of Office to:  
Councilman Bennett Pagano

Judge Raso administered the Oath of Office to:  
Councilman Kenneth Jantz  
Councilman Charles Arena

**ROLL CALL:** Councilpersons Smith, Jantz, Pagano, Arena, Veneziani, and Gummoe

Also present: Attorney Keith Bonchi

Councilman Kyle Smith was nominated for Council President by Councilwoman Veneziani seconded by Councilman Pagano. There was a roll call vote with ayes all.

Mayor DeStefano welcomed everyone to the Reorganization meeting. Mayor introduced the following: Folsom Board of Education President Glen Smith, Hammonton Councilman Michael Torrissi, Jr., Egg Harbor Twp. Councilman Paul Hodson, St. James Church Board Member Sue Chille, Atlantic County Surrogate Jim Curcio, NJ Assemblyman Chris Brown, Atlantic County Sheriff Frank and Cyndi Balles, Freeholder Chairman Frank Formica, Freeholder Jim Bertino, Freeholder John Risley, Freeholder Will Pauls, Atlantic County Republican Committee Chairman Keith Davis, Atlantic County Republican Committee Member Ron Filan and Honorable Judge Frank Raso.

**MEETING OPEN TO PUBLIC: NO COMMENTS**

**RESOLUTIONS:**

**Consent Agenda:** All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 2015-01  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE ANNUAL SCHEDULE OF WORKSHOP AND  
REGULAR MEETINGS OF THE BOROUGH OF FOLSOM COUNCIL FOR THE CALENDAR  
YEAR 2015**

**BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM** as follows:

Workshop and Regular meetings of the Mayor and Council of the Borough of Folsom are to be held at the Municipal Building, 1700 12<sup>th</sup> Street, Folsom, NJ. The Workshop Meeting will start at 6:30 PM and the Regular Meeting at 7:00 PM according to the following schedule for the period of January 1, 2015 through to December 31, 2015 along with the reorganization meeting of 2016 inclusive:

January 14, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
February 11, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
March 11, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
April 8, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
May 13, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
June 10, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
July 8, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
August 12, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
September 09, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
October 14, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
November 11, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
December 09, 2015	Wednesday	6:30 PM	30 minute Workshop/Regular Meeting
January 6, 2016	Wednesday	6:30 PM	Reorganization Meeting

**NOW, THEREFORE BE IT RESOLVED**, the meetings will be advertised in our official newspapers of publication, the Hammonton Gazette and The Press of Atlantic City.

**RESOLUTION 2015-02  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE RULES THAT APPLY TO ALL MEETINGS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, that in accordance with Chapter 231, Public Law 1975 the following rules will apply to all meetings of the Borough Council during the year 2014

- 1) Regular meetings will be held on the second Wednesday of each month starting with a workshop at 6:30PM at the Borough Hall and maybe postponed to a later date upon proper approval of the Governing Body.

- 2) The Mayor, for matters of importance, may hold special meetings provided that proper notice is given to all members of the Governing Body at least 48 hours in advance of the Special meeting in accordance with the Open Public meetings Act.
- 3) Notice of all regular and postponed meetings will be given to the Hammonton News at least 48 hours in advance of the meeting date. Special meeting notice will be given as soon as possible. All changes in meeting notices will be posted on the bulletin board at the Borough Hall.
- 4) Emergency meeting of the Governing Body maybe held, however, only the emergency matter may be discussed or acted upon.
- 5) Minutes of all meetings upon adoption will be available for inspection by the public at the Clerk's Office prior to the next regular meeting.
- 6) The Agenda for all regular meetings will be as follows:
  - a) Call meeting to order
  - b) Flag Salute
  - c) Opening Statement
  - d) Roll Call
  - e) Approval of Minutes
  - f) Reports
  - g) Comments of the public
  - h) Correspondence
  - i) Introduction/adoption of Ordinances
  - j) Resolutions
  - k) Reports
  - l) Comments from the public on Reports
  - m) Approval of the bill list
  - n) Adjournment

**RESOLUTION 2015-03  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR AUDITOR FOR THE YEAR 2015**

**WHEREAS**, N.J.S.A. 40A:5-4 provides that the Governing Body of every local unit shall cause an annual audit of its books, accounts and financial transactions to be made after the close of the fiscal year and for that purpose shall employ a Registered Municipal Accountant of the State of New Jersey; and

**WHEREAS**, the Borough of Folsom has procured the audit as a NON-FAIR AND OPEN contract pursuant to the provisions of N.J.S.A 10:44A-20.4 (or 20.5 as appropriate); and

**WHEREAS**, the Chief Financial Officer has determined and certified in writing that the value of the contract may exceed **\$17,500**; and,

**WHEREAS**, the anticipated term of this contract is one year and may be extended as approved by the Governing Body; and

**WHEREAS**, Ford, Scott & Associates, LLC has submitted a proposal dated **December 12, 2014** indicating they will provide the audit for a fee of **\$18,500** and

**WHEREAS**, Ford, Scott & Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Ford, Scott & Associates, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Folsom in the

previous one year, and that the contract will prohibit Ford, Scott & Associates, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) requires that the Resolution authorizing the award of contracts for "Professional Services", must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Folsom, County of Atlantic, State of New Jersey that:

The Borough Council authorizes the Mayor to enter into a contract with Robert E. Swartz, CPA, RMA of Ford, Scott & Associates, LLC as described herein; and,

That a certified copy of this Resolution be forwarded to the Director of the Division of Local Government Services of the State of New Jersey.

That a copy of this Resolution be published in the Hammonton Gazette, as required by law, within ten (10) days of its passage.

That the attached certification showing availability of funds and specifying the exact line item appropriations which shall be charged is incorporated herein and attached hereto as though set forth herein in verbatim.

That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**RESOLUTION 2015-04  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A  
BOROUGH PROSECUTOR**

**WHEREAS**, there exists a need for a Borough Prosecutor for the Borough of Folsom; and

**WHEREAS**, the Local Public contracts Law N.J.S.A. 40A: 11 et seq. requires that the resolution authorizing the award of contract for "Professional Services" without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom are hereby authorized to execute the agreement with Shirley Grasso, Esquire as Borough Prosecutor, and Sarah Beth Johnson., as the alternate Prosecutor, for a term of one year.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a "Professional Service" under the Provisions of the Local Public Contracts Law.

3. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2015-05  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A  
BOROUGH PUBLIC DEFENDER**

**WHEREAS**, there exists a need for a Borough Public Defender for the Borough of Folsom; and

**WHEREAS**, the Local Public contracts Law N.J.S.A. 40A:11 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom are hereby authorized to execute the agreement with Frederick J. DeClement Esq., Hammonton, New Jersey, for a term of one year.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.
3. A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2015-06  
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING BANKS AND SIGNATORIES FOR THE BOROUGH  
OF FOLSOM**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution pass by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED**, on the January 7<sup>th</sup> 2015, by the Council of the Borough of Folsom, County of Atlantic, and State of New Jersey, that:

Susquehanna, TD Bank, Select Bank and Wachovia Bank

and/or any banking institution licensed to do business in the State of New Jersey or federally be and are hereby designated as depositories for the Borough of Folsom for the year 2015.

Prior to the deposit of any municipal funds in the above mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**BE IT RESOLVED**, by the Council of the Borough of Folsom that the following Borough Officials are hereby authorized to sign checks, withdrawal slips and initiate electronic file transfers. The primary governmental accounts require the original signature of the Chief Financial Officer, countersigned by two of the following: the Municipal Clerk, Mayor or Council President. These accounts include the following: Current Account, Community Events Account, Dog License Trust, Escrow Review Trust, Unemployment Trust, Capital Account, and Small Cities Account.

Dawn Stollenwerk, Chief Financial Officer  
Patricia M. Gatto, Municipal Clerk  
Louis DeStefano, Mayor  
Council President Kyle Smith

The Payroll Account requires the signatures of the Chief Financial Officer, Municipal Clerk and Mayor. Laser and electronic signatures are permitted on payroll checks and payroll tax forms.

**BE IT FURTHER RESOLVED**, the following officials are authorized to initiate transactions on the following trust and operational accounts:

TTL Redemption Account: Tax Collector, Bertha Cappuccio  
Chief Financial Officer, Dawn Stollenwerk

Construction Official's Account: Chief Financial Officer, Dawn Stollenwerk  
(2 of 3 signatures) Municipal Clerk, Patricia M. Gatto  
Construction Official, Patrick Newton

**BE IT FURTHER RESOLVED**, that signature cards with the signatures of the authorized officials be forwarded to all Township Depositories.

**RESOLUTION 2015-07  
BOROUGH OF FOLSOM**

**A RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN FOR THE  
BOROUGH OF FOLSOM**

**WHEREAS**, it is the desire of the Council of the Borough of Folsom to adopt a cash management plan in accordance with N.J.S.A. 40A: 5-14; and

**WHEREAS**, the Borough is authorized to invest idle funds in accordance with N.J.S.A.5: 15-1, as well as the following Governmental Unit Depository Protection Act (GUDPA) approved banks;

**WHEREAS**, the Chief Financial Officer will provide the Governing Body with a monthly report that summarizes:

1. All investments made or redeemed over the past month
2. Each Organization holding local unit funds
3. The amount of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and;
4. Other information that the governing body may request

**WHEREAS**, provided that local unit funds are deposited or invested as designated or authorized by this cash management plan, the Chief Financial Officer is relieved of any liability for any loss of such monies due to the insolvency of closing of any depository designed by or for the decrease in value of any investment authorized by the cash management plan;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom that Susquehanna Bank, TD Bank, Select Bank and Wachovia Bank be and the same are hereby designated the official Depositories of the Borough of Folsom; and

**BE IT RESOLVED**, that the above cash management plan be adopted by the Borough of Folsom, County of Atlantic, State of New Jersey effective for the 2015 calendar year.

**RESOLUTION 2015-08  
BOROUGH OF FOLSOM  
A RESOLUTION AUTHORIZING A RATE OF INTEREST FOR NON-PAYMENT OF  
TAXES**

**WHEREAS**, N.J.S.A. 54: 5-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic and State of New Jersey, as follows:

The Tax Collector is hereby authorized and directed to charge eight percent (8%) per annum on the first \$1,500.00 of taxes becoming delinquent as due date and eighteen percent (18%) per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31<sup>st</sup>, an additional penalty of six percent (6%) shall be charged against the delinquency.

There will be a ten (10) day grace period of quarterly tax payments made by cash, check, or money order. If payments are not received within the grace period, interest is then calculated from the date when the payment was originally due, until the date of actual payment.

**RESOLUTION 2015-09  
BOROUGH OF FOLSOM**

**A RESOLUTION LISTING THE LEGAL HOLIDAYS FOR THE BOROUGH**

**WHEREAS**, the following days will be observed in the Borough and for the convenience of the residents the list of holidays are:

Martin Luther King's Birthday	Monday	January 19, 2015
President's Day	Monday	February 16, 2015
Good Friday	Friday	April 03, 2015
Memorial Day	Monday	May 25, 2015
Independence Day	Friday	July 3, 2015
Labor Day	Monday	September 7, 2015
Columbus Day	Monday	October 12, 2014
General Election Day	Tuesday	November 3, 2015
Veteran's Day	Tuesday	November 11, 2015
Thanksgiving Day	Thursday	November 26, 2015
Day after Thanksgiving	Friday	November 27, 2015
Christmas Eve	Thursday	December 24, 2015
Christmas Day	Friday	December 25, 2015
New Year's Day	Friday	January 1, 2016

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Folsom, County of Atlantic, state of New Jersey.

**RESOLUTION 2015-10  
BOROUGH OF FOLSOM  
A RESOLUTION DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE  
BOROUGH OF FOLSOM**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom that, namely

**THE HAMMONTON GAZETTE  
THE PRESS OF ATLANTIC CITY**

be and are hereby designated as the Official Newspapers of the Borough of Folsom for the publication of such Legal Notices as shall be required during the year 2015.

**RESOLUTION 2014-11  
BOROUGH OF FOLSOM**

**A RESOLUTION ESTABLISHING A MILEAGE RATE FOR AUTOMOBILE USE**

**WHEREAS**, the Borough of Folsom has previously established a mileage allowance to reimburse its employees, officers, and agents for employment connected business use of personal automobiles in accordance with the rate allowed by the Internal Revenue Service; and

**WHEREAS**, the Internal Revenue Service has announced that for business use the mileage allowance is now increased to .57.5 cents per mile (Adv Rev Proc 99-38, Sec.5.01); and

**WHEREAS**, the mileage allowance is intended to reimburse all vehicle related expenses including maintenance, repairs, tire, gas, oil, insurance, license, and registration fees, but not including parking fees and tolls which may be separately reimbursed when appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey as follows:

1. The Mayor and Council of the Borough of Folsom do hereby establish .57.5 cents per mile as the rate for reimbursement of employment related use of personnel automobiles in accordance with applicable guidelines and standards for such use and reimbursement.

2. The mileage rate of .57.5 cents shall be effective immediately and shall apply to all outstanding and future reimbursement payments to be made by the Borough.
3. A mileage rate of .57.5 cents shall remain in effect for the year 2015 and until revised by the Borough, but in no event shall the mileage paid by the Borough exceed the then applicable maximum mileage rate allowed by the Internal Revenue Service.

**RESOLUTION 2015-12  
BOROUGH OF FOLSOM**

**A RESOLUTION CONFIRMING MEETINGS  
OF BOROUGH COMMITTEES FOR THE YEAR 2015**

**BE IT RESOLVED BY THE COUNCIL OF THE BOROUGH OF FOLSOM, COUNTY OF ATLANTIC AND STATE OF NEW JERSEY, THAT**

- 1) The dates, times and places of meetings of Folsom Boards and Committees shall be as follows:

Environmental Committee	1 <sup>st</sup> Thursday	7:30 pm
Planning/Zoning Board	3 <sup>rd</sup> Wednesday	7:00 pm
Shade Tree	2 <sup>nd</sup> Tuesday	6:30 pm
Park Commission	2 <sup>nd</sup> Tuesday	7:00 pm
Council Meetings	2 <sup>nd</sup> Wednesday	6:30 pm
Drug Alliance	4 <sup>th</sup> Tuesday	7:00 pm

- 2) This Resolution shall be viewed on Channel 9, of the Borough of Folsom, and a copy shall remain posted in the Lobby of the Borough Hall.
- 3) This Resolution is effective immediately.

**RESOLUTION 2015-13  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A  
BOND COUNSEL**

**WHEREAS**, there exists a need for Bond Counsel for the Borough of Folsom; and

**WHEREAS**, the Local Public contracts Law N.J.S.A. 40A: 11 et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with Joel M. Fleishman from Fleishman, Daniels Law Offices, 1001 Tilton Road, Suite 203, PO Box 55, Northfield, NJ 08225 for the year 2015.
2. That said contract in the amount set forth by the conditions set forth in the attached contract is awarded without competitive bidding as a “Professional Service” under the Provisions of the Local Public Contracts Law.

A copy of this resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**BOROUGH OF FOLSOM  
RESOLUTION NO. 2015-14**

**A RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED  
STATE CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A. 40A:11-12a**

**WHEREAS**, the Borough of Folsom, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-72.9(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contract entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Borough of Folsom has the need on a timely basis to purchase goods or services utilizing State contracts; and

**WHEREAS**, the Borough of Folsom intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the condition applicable to the current State contracts;

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough of Folsom authorized the Purchasing Agent to purchase certain goods or services from those approved New Jersey State

Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Borough of Folsom pursuant to N.J.A.C. 5:30-5.5(b), the certification of the available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable of certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Borough of Folsom and the Referenced State Contract Vendors shall be from January 1, 2015 to December 31, 2015.

#### Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>	<u>Exp Date</u>
Parts & Repairs for Lawn & Grounds Equipment	Charles A. Michel DBA CAM Co	76909	06/28/2015
	Central Jersey Equipment	76915	
Maintenance & Repair for Heavy Duty Vehicles	Charles A. Michel DBA CAM Co	73485	02/28/2015
	Various	T-2108	
Police Vehicles, Sedans & Sport Utility	Various	T-2776	02/21/2015
Equipment Acquisition & Installation for marked & unmarked Police vehicles	Chas S Winner, Inc.	81165	04/01/2015
Office Supplies & Equipment	Staples	M0052	01/27/2015
Tires, Tubes & Service	Crescent Tire & Auto, Inc. (Bridgestone)	82528	03/31/2015
	Various	M-8000	
Automotive Parts For Heavy Duty & Light Duty Vehicles	Various	T-2760	06/25/2015
Police & Homeland Security Equipment and Supplies	Various	T-0106	04/30/2015
Protective Clothing & Footwear	Various	T-0046	05/31/2015
Firefighter Protective Clothing & Equipment	Various	T-0790	03/31/2015
Traffic Safety Products	Various	M-0004	2/29/2016
Breakaway U-Post Sign Support	Garden State Highway Products	87100	06/30/2017

	Various	T-0121	
Industrial/MRO Supplies & Equipment	Fastenal Company W.W. Grainger, Inc.	79873 79875	02/28/2017

**RESOLUTION 2015-15  
BOROUGH OF FOLSOM**

**A RESOLUTION REMINDING THE PUBLIC OF THE TIME CAPSULE IN  
BOROUGH HALL AND ENSURING IT TO BE OPENED IN THE YEAR 2056**

**WHEREAS**, there is a need to provide an annual reminder to the residents of Folsom that a Time Capsule exists within Borough Hall and has an opening date; and

**WHEREAS**, the Mayor and Council request a Resolution be drafted every year as a reminder for the opening of the Time Capsule in the year 2056, month of May.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom hereby reminds the residents of the Folsom that the Time Capsule is located in the Borough of Folsom Municipal Hall, 1700 12<sup>th</sup> Street, Folsom, New Jersey and is to be opened in 2056 in the month of May.

**RESOLUTION 2015-16  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING AN AGREEMENT FOR LEGAL  
SERVICES FROM GOLDENBERG MACKLER LAW FIRM**

**WHEREAS**, there exists a need for legal services to be provided to the Borough for the handling of litigation and similar matters and

**WHEREAS**, the Local Public Contracts Law N.J.S.A. 40A:11et seq. requires that the resolution authorizing the award of contract for “Professional Services” without competitive bids must be publicly advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with the law firm of Goldenberg Mackler Law Firm for a term of one year in accordance with N.J.S.A. 40A:9-139.
2. That said contract in the amount set forth by the attached agreement is awarded without competitive bidding as a "Professional Service" under the Provisions of the Local Public Contracts Law.
3. A copy of this Resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2015-17**

**BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF  
KEITH A. BONCHI, ESQUIRE AS  
MUNICIPAL ATTORNEY FOR THE BOROUGH OF FOLSOM**

**WHEREAS**, N.J.S.A. 40A:9-139 requires that every municipality appoint a municipal attorney.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and State of New Jersey as follows:

1. That the Mayor and Borough Council of the Borough of Folsom are hereby authorized to execute the agreement with Keith A. Bonchi, Esquire, for a term of one year in accordance with N.J.S.A. 40A:9-139.
2. A copy of this Resolution shall be published in the Hammonton Gazette within 10 days of its passage, and shall be available for public inspection along with the contract in the office of the Folsom Municipal Clerk.

**RESOLUTION 2015-18  
BOROUGH OF FOLSOM**

**A RESOLUTION AUTHORIZING THE APPOINTMENT OF A  
PHYSICIAN FOR THE BOROUGH OF FOLSOM FOR THE YEAR OF 2015**

**WHEREAS**, there exists a need for a Physician for the Borough of Folsom; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, in the County of Atlantic and the State of New Jersey, as follows:

1. That the Mayor and Council of the Borough of Folsom hereby authorize  
The appointment of Atlantic Care as the Borough Physician for the 2015 year.

**RESOLUTION 2015-19  
BOROUGH OF FOLSOM**

**A RESOLUTION DESIGNATING A CONTACT PERSON FOR THE EMPLOYMENT  
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE**

**WHEREAS**, the Governing Body of Borough of Folsom hereinafter referred to as "MUNICIPALITY", is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

**WHEREAS**, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

**WHEREAS**, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service and;

**WHEREAS**, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
  - Confidential and timely responses
  - Attorney client privilege
  - Via Website/E-mail
  - By Telephone with written follow up response
- On Line Training
  - Managers/Supervisors
  - Slides, Audio, File Downloads
  - Small Chapters
  - Certificates of Completion
- Additional On Line Resources
  - Question of The Month
  - Case of The Month
  - HR Alerts via e-mail and posted on website
  - Federal/State News Updates
  - HR Posters
  - Model Policies/Handbook

**WHEREAS**, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE;

**NOW THEREFORE**, be it resolved that the governing body of Borough of Folsom does hereby appoint Patricia M. Gatto as its Contact Person.

**BE IT FURTHER RESOLVED** that the governing body does hereby appoint Louis DeStefano as their additional Contact Person.

**RESOLUTION 2015-20  
BOROUGH OF FOLSOM**

**RESOLUTION APPOINTING FUND COMMISSIONER**

**WHEREAS**, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund commissioner for more than one (1) member; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

**WHEREAS** the Borough of Folsom recommends the appointment of Byron Gummoe to serve as Fund Commissioner in accordance with the FUND Bylaws;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Folsom that it does hereby appoint Byron Gummoe Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

**RESOLUTION 2015-21  
BOROUGH OF FOLSOM**

**RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER**

**WHEREAS**, the Borough of Folsom is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each Member shall be permitted to appoint an Alternate Fund Commissioner to the Fund. The Alternate Fund Commissioner shall be either a member of the local unit's governing body or one of its employees and shall represent the Member in the absence of the Fund Commissioner; and

**WHEREAS** N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

**WHEREAS** N.J.A.C. 11:15-2.6 states that an Alternate Fund Commissioner who is an employee of the appointing Member shall hold office at the pleasure of the Member and can be removed by the Member at any time without cause; and

**WHEREAS**, the Borough of Folsom recommends the appointment of Byron Gummo to serve as Alternate Fund Commissioner in accordance with the FUND Bylaws;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Folsom that it does hereby appoint Kenneth Jantz as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

## **RESOLUTION 2015-22**

### **BOROUGH OF FOLSOM**

#### **RESOLUTION APPOINTING CLAIMS COORDINATOR**

**WHEREAS**, the BOROUGH of FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and recordkeeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

**WHEREAS,** the BOROUGH OF FOLSOM recommends the appointment of PATRICIA M. GATTO to serve as Claims Coordinator in accordance with the FUND requirements;

**NOW, THEREFORE, BE IT RESOLVED** by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as Municipal Claims Coordinator.

**RESOLUTION 2015-23**

**BOROUGH OF FOLSOM**

**RESOLUTION APPOINTING SAFETY COORDINATOR**

**WHEREAS,** the BOROUGH OF FOLSOM is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS,** the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

**WHEREAS,** the BOROUGH OF FOLSOM recommends the appointment of PATRICIA M. GATTO to serve as Safety Coordinator in accordance with the FUND requirements;

**NOW, THEREFORE, BE IT RESOLVED** by the BOROUGH OF FOLSOM that it does hereby appoint PATRICIA M. GATTO as **Municipal Safety Coordinator**.

**RESOLUTION 2015-24  
BOROUGH OF FOLSOM**

**A RESOLUTION TO APPOINT COMMISSION APPOINTMENTS FOR 2014**

**COMMISSION APPOINTMENTS**

**PLANNING/ZONING BOARD**

CLASS IV

3 YEAR – JOEL SPIEGEL

12/31/15

3 YEAR – RON ESPOSITO	12/31/16
3 YEAR – CHARLES PITALE	12/31/16
3 YEAR – JOE PINO	12/31/15
4 YEAR – GLENN SMITH	12/31/18
4 YEAR – DAVID CAPPuccio	12/31/18

ALTERNATE I	2 YEAR – MICHAEL VENEZIANI	12/31/16
ALTERNATE II	1 YEAR – EDWARD MALIC	12/31/15

CLASS I	1 YEAR – LOU DESTEFANO	12/31/15
CLASS II	1 YEAR – JOHN LAPOLLO	12/31/15
CLASS III	1 YEAR – BEN PAGANO	12/31/15

### **ENVIRONMENTAL COMMISSION**

CHARIMAN	3 YEAR – JOEL SPIEGEL	12/31/17
	3 YEAR – CHARLES PITALE	12/31/17
	3 YEAR – JOHN LAPOLLO	12/31/17
	3 YEAR –	
	3 YEAR –	

ADVISORY PANEL		
CLASS I	1 YEAR – BEN PAGANO	12/31/15
CLASS II	1 YEAR – BYRON GUMMOE	12/31/15

### **PARK COMMISSION**

CHAIRMAN	5 YEAR – RON ESPOSITO	12/31/19
	5 YEAR – MIKE EARLING	12/31/15
	5 YEAR – JOE DIMEGLIO	12/31/15
	2 YEAR – KEN JANTZ	12/31/16
	5 YEAR – RYAN KRUGER	12/31/19

COUNCIL CHAIRPERSON	1 YEAR – CHARLIE ARENA	12/31/15
COUNCIL CO-CHAIRPERSON	1 YEAR – KYLE SMITH	12/31/15

### **SHADE TREE COMMISSION**

CHAIRPERSON	3 YEAR – JOEL SPIEGEL	12/31/16
	3 YEAR – CHARLES PITALE	12/31/16
	3 YEAR – PAM COSTA	12/31/16
	3 YEAR –	12/31/17

COUNCIL CHAIRPERSON	1 YEAR – BYRON GUMMOE	12/31/15
COUNCIL CO-CHAIRPERSON	1 YEAR – BEN PAGANO	12/31/15

### **EMERGENCY MANAGEMENT**

COORDINATOR	3 YEAR – JOHN LAPOLLO	12/31/17
CO-DEPUTY COORDINATOR	3 YEAR – MIMI VENEZIANI	12/31/17
CO-DEPUTY COORDINATOR	3 YEAR – KYLE SMITH	12/31/17
EMERGENCY MANAGEMENT COUNCIL	3 YEAR – MIMI VENEIZIANI	12/31/17
	3 YEAR – BYRON GUMMOE	12/31/17
	3 YEAR – KYLE SMITH	12/31/17
	3 YEAR – CHARLES ARENA	12/31/17
	3 YEAR – BEN PAGANO	12/31/17
	3 YEAR – KEN JANTZ	12/31/17
<b>RECYCLING COORDINATOR</b>	1 YEAR – JOHN LAPOLLO	12/31/15
<b>ZONING OFFICER/ CODE ENFORCEMENT</b>	1 YEAR – JOHN LAPOLLO	12/31/15
<b>ANIMAL CONTROL</b>	1 YEAR – TRI COUNTY	12/31/15

**NOW, THEREFORE BE IT RESOLVED**, that the foregoing appointments were adopted at the regular meeting of Mayor and Council on January 7, 2015 in the Borough of Folsom, County of Atlantic, State of New Jersey.

**BOROUGH OF FOLSOM  
RESOLUTION #2015-25**

**A RESOLUTION DESIGNATING A PUBLIC AGENCY COMPLIANCE OFFICER  
(P.A.C.O.) FOR THE BOROUGH OF FOLSOM YEAR 2015**

**WHEREAS**, public agencies that award contracts to vendors and construction contractors are required to comply with the laws and regulations of New Jersey, under N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1.1 et seq., in order to ensure equal employment opportunity in public contracting; and

**WHEREAS**, N.J.A.C. 17:27-3.2 mandates that the governing body of a municipal corporation shall, by resolution, annually, designate a Public Agency Compliance Officer;

**NOW, THEREFORE BE IT RESOLVED** that the Mayor and Council of the Borough of Folsom do hereby approve, confirm and ratify this appointment to Patricia M. Gatto to expire December 31, 2015 as follows;

**RESOLUTION 2015-26  
BOROUGH OF FOLSOM**

**2014 TEMPORARY BUDGET APPROPRIATIONS**

**WHEREAS**, NJSA 40A; 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2014 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2015; and

**WHEREAS**, the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, and capital improvement fund in the sum of \$1,211,326.71; and

**WHEREAS**, the twenty-six and one quarter percent the total appropriations in the 2014 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund in said 2014 budget is the sum of \$317,973.26;

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the Borough "Chief Financial Officer" for her records.

**TEMPORARY BUDGET APPROPRIATIONS 2015**

Clerk	
Salaries & Wages	21,000.00
Other Expenses	4,000.00
Council	
Salaries & Wages	5,000.00
Other Expenses	500.00
Financial Administration	
Salaries & Wages	4,000.00
Other Expenses	1,500.00
Audit Services	5,000.00
Assessment of Taxes	
Salaries & Wages	4,000.00
Other Expenses	500.00
Collection of Taxes	
Salaries & Wages	4,500.00
Other Expenses	500.00
Legal Services	

Other Expenses	5,000.00
Engineer	
Other Expenses	5,000.00
Prosecutor	
Other Expenses	2,500.00
Public Defender	
Other Expenses	1000.00
Public Buildings & Grounds	
Other Expenses	6,000.00
Planning Board	
Salaries & Wages	4,000.00
Other Expenses	500.00
Environmental Commission	
Other Expenses	500.00
Insurance	
Worker's Compensation	7000.00
Liability Insurance	7000.00
Group Insurance	23,000.00
Health Benefits Waiver	2,000.00
Emergency Management	
Salaries & Wages	500.00
Public Works	
Salaries & Wages	55,000.00
Other Expenses	7,000.00
Vehicle Maintenance	7,000.00
Solid Waste Collection	
Salaries & Wages	0.00
Other Expenses	25,000.00
Solid Waste Disposal	30,000.00
Parks & Recreation	
Other Expenses	2,500.00
Dog Regulation	
Other Expenses	3,000.00
Utilities	
Electricity & Natural Gas	7,000.00
Petroleum Products	10,000.00
Telephone	5,000.00
Social Security	8,000.00
Municipal Court	
Salaries & Wages	15,000.00
Other Expenses	3,000.00
Construction Official	
Salaries & Wages	12,000.00
Other Expenses	2,500.00
<b>Total Within CAPS</b>	<b>306,500.00</b>

Fire Services	5,000.00	
Dispatch/911	6,000.00	
<b>Total Per 26.25% limit</b>		<b>317,500.00</b>
Payment of Bond Principal	16,131.00	
Interest on Bonds	18,431.00	
<b>Total Temporary Budget</b>		<b>352,062.00</b>
2014 Budget Approp	1,265,888.71	
Less :		
Capital Improvements	20,000.00	
Debt Service	<u>34,562.00</u>	
	1,211,326.71	
Maximum Allowed (26.25%)		<b>317,973.26</b>

**BOROUGH OF FOLSOM**  
**RESOLUTION 2015-27**  
**RISK MANAGEMENT CONSULTANT**  
**ATLANTIC COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the BOROUGH OF FOLSOM of the **Atlantic County Municipal Joint Insurance Fund**, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee Not To Exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, the judgmental nature of the Risk Management Consultant's duties renders comparative bidding impractical;

NOW THEREFORE, be it resolved that the governing body of BOROUGH OF FOLSOM does hereby appoint BCA INSURANCE GROUP as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**RESOLUTION 2015-28  
BOROUGH OF FOLSOM**

**A RESOLUTION EXTENDING THE AGREEMENT FOR THE PROVISION OF BASIC  
LIFE SUPPORT EMERGENCY MEDICAL SERVICES (EMS) RESPONSE AND  
TRANSPORTATION SYSTEM**

**WHEREAS**, by Resolution #2013-30, of the Borough of Folsom the bid of AtlantiCare Regional Medical Center Emergency Medical Services was accepted for a one (1) year contract, with (2) two optional one year extensions, beginning January 1, 2013; and

**WHEREAS**, in compliance with the contract the Governing Body wishes to extend the contract dated January 1, 2013, for a one year extension beginning January 1, 2015.

**NOW, THEREFORE, BE IT RESOLVED**, that certified copy of this Resolution shall be submitted to AtlantiCare Regional Medical Center Emergency Medical Services, 6685 Washington Avenue, Egg Harbor Twp., NJ

A motion to approve Resolutions 2015-01 through 2014-28 was made by Councilman Pagano and seconded by Councilman Smith

There was a roll vote with ayes all.

**MAYORS COMMENTS:** Mayor DeStefano thanked everyone for coming to the meeting. Mayor DeStefano also thanked Sue Chille, Judge Raso, Sheriff Frank Balles, and Surrogate James Curcio.

**Judge Frank Raso administered the Oath of Office to newly appointed Solicitor Keith Bonchi.**

**Judge Frank Raso administered the Oath of Office to newly appointed Public Defender Frederick J. DeClement**

Mayor DeStefano congratulated Attorney Keith Bonchi, Attorney Fred DeClement, Councilman Pagano, Councilman Arena, and Councilman Jantz.

**COUNCIL MEMBER'S COMMENTS:**

**Councilman Ben Pagano** thanked Assemblymen Chris Brown, Chairman Keith Davis, his good friend Frank Formica his very good friend John Risley and Will Pauls, Jim Curcio, Glen Smith, Paul Rosenberg and his great friend and mentor Frank and Cindy Balles. Also thanked good friends Kevin and Lisa Dixon and Chuck Endicott and family for coming to meeting. Also thanked Fernando Ramirez who is like a son to him. Also thanked his friend Tony Zarych, Frank Raso and Jim Curcio.

**Councilman Ken Jantz** thanked everyone who voted. Ken thanked voters because it allowed him to meet a group of people that he didn't know. Ken wanted to point out the group of people sitting on council are teachers, administrators, small business owners, retired contractors, contract negotiators, construction management, coordinators, inventors, sales and marketing managers who are the cream of the crop of their community and have risen to the top of their professions. Councilman Jantz stated without the votes he would not have met this people and he appreciates the votes and being on Council and thanked the residents for the trust they placed in him.

**Councilman President Kyle Smith:** congratulated everyone who gained a seat this evening as well as the Solicitor. Kyle thanked everyone who came out tonight and wished everyone the best of luck in 2015.

**Councilman Charlie Arena:** thanked everyone who came out this evening. Councilman Arena also thanked the voters of Folsom. Charlie stated that he has worked with Councilwoman Veneziani and Mayor DeStefano on the school board for the past seven years and had a terrific working relationship that he hopes to carry over to Council. Councilman Arena thanked Frank Raso for swearing him in tonight. Charlie also stated that he has met a lot of great people since becoming involved with Council. Councilman Arena also thanked Butch Gazzara for all his years of dedication to the Borough. Charlie wished everyone a Healthy New Year.

**Councilwoman Veneziani:** wished everyone a Happy New Year. Mimi stated that it is a privilege and an honor to be sitting up on Council with these gentlemen and she looks forward to being able to achieve great things for Folsom. Councilwoman Veneziani informed residents this Council is very accessible and it wasn't always that way in the past. Mimi stated that you can always get our phone numbers and email addresses. Mimi thanked School Board President Glen Smith for coming out tonight and hoped to have a bridge between the school and Council so we can achieve some wonderful things together.

**Councilman Gummoe** apologized for the late start. Councilman Gummoe thanked everyone for coming out this evening and welcomed the new members. Bryon wished everyone a Happy and Healthy New Year. Byron offered to help the new Council members in any way.

#### **MEETING OPENED TO PUBLIC: No Comments**

Next regular meeting of council will be held on January 14, 2015 at 6:30 pm starting with a half hour workshop meeting and continuing with the regular meeting at 7:00 pm in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ.

With no other discussion the meeting was adjourned at 7:27 PM with ayes all.

Respectfully Submitted,

Patricia M.Gatto  
Municipal Clerk